



REQUIREMENTS FOR EMT-P ACCREDITATION

PURPOSE

To define the accreditation requirements for an eligible individual to practice as an Emergency Medical Technician-Paramedic (EMT-P) within the counties of Inyo, Mono and San Bernardino.

AUTHORITY

Title 22, Division 9, Chapter 4, Section 100164 of the California Health and Safety Code.

PROCEDURE

Initial EMT-P Accreditation

1. Possess a current State Paramedic License.
2. Submit the appropriate ICEMA application with:
 - a. ICEMA Fee. The fee is not refundable or transferable.
 - b. Verification of employment or intent to employ as an EMT-P by an authorized ALS provider agency or by an EMS provider agency that has formally requested ALS authorization in the ICEMA region.
 - c. Copy of front and back of current State EMT-P License.
 - d. Copy of current government issued photo identification.
 - e. A signed copy (front and back) of the individual's current American Heart Association BLS Healthcare Provider or American Red Cross Professional Rescuer CPR card. CPR cards that are obtained online must have hands on skills evaluation with an approved American Heart or American Red Cross instructor.
 - f. A signed copy (front and back) of the individual's current American Heart Advanced Cardiac Life Support Card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart instructor.

- g. Copy of course completion certificate.
3. Photo taken by ICEMA when application is submitted. If the application is submitted by mail, the applicant must provide a photo which is full face and passport compliant. Photocopy of the applicant's driver's license must be included for verification purposes.
 4. A provisional card may be issued upon receipt of items #1 through #3. The provisional EMT-P may function using the approved State Basic Scope of Practice while working with a partner who is fully accredited as an EMT-P within the local EMS region for thirty (30) calendar days from receipt of completed application. The ICEMA Medical Director may extend this provisional status for just cause.
 5. If the accreditation requirements are not completed within thirty (30) days, the applicant must complete a new application and pay a new fee to begin another thirty (30) day period. An applicant may only apply for initial accreditation a maximum of three (3) times per calendar year.
 6. Complete an orientation (not to exceed eight (8) classroom hours) of local protocols and policies given by an ICEMA approved EMT-P orientation/skills instructor and document training in all ICEMA approved optional scope of practice areas. The ICEMA Medical Director may waive this requirement for EMT-P accreditation applicants who graduate from an approved EMT-P training institution in the ICEMA region.
 7. Pass the local accreditation written examination with a minimum score of eighty percent (80%).
 - a. A candidate who fails to pass the ICEMA accreditation exam on the first attempt will have to pay the ICEMA approved fee and re-take the exam with a score of 85%.
 - b. A candidate who fails to pass the ICEMA accreditation exam on the second attempt will have to pay the ICEMA approved fee, and provide documentation of eight (8) hours of remedial training in ICEMA protocols, policies/procedures given by their EMS/QI Coordinator and pass the ICEMA exam with a score of 85%.
 - c. If the candidate fails to pass the ICEMA accreditation exam on the third attempt, the candidate will be ineligible for accreditation for a period of six (6) months at which time candidate must reapply and successfully complete all initial accreditation requirements.

8. Successfully complete a supervised field evaluation to consist of no less than five (5), but no more than ten (10) ALS responses. The ICEMA Medical Director may waive this requirement for EMT-P accreditation applicants who graduate from an approved EMT-P training institution in the ICEMA region who have met **all** of the following conditions:
 - a. Course completion was within six (6) months of the date of application for accreditation.
 - b. Field internship was obtained within the ICEMA region with an ICEMA approved EMT-P preceptor.
 - c. Complete and sign the waiver documenting items (a) and (b). No other form will be accepted.
9. The Medical Director shall evaluate any candidate who fails to complete the field evaluation and may recommend further evaluation or training as required. Failure to complete the supervised field evaluation may constitute failure of the entire process.
10. ICEMA will notify individuals applying for accreditation of the decision to accredit within fifteen (15) days of the completed process.

EMT-P Reverification

1. Possess a renewed California EMT-P license and current ICEMA accreditation. If ICEMA accreditation has lapsed for more than one (1) year, the individual must comply with the initial accreditation procedure.
2. Photo taken by ICEMA when Reverification form is submitted. If the form is submitted by mail, the applicant must provide a photo which is full face and passport compliant. Photocopy of the applicant's driver's license must be included for verification purposes.
3. Submit the ICEMA Continuous Accreditation Reverification form with:
 - a. ICEMA fee. The fee is not refundable or transferable.
 - b. Verification of employment or intent to employ as an EMT-P by an authorized ALS provider agency or by an EMS provider agency that has formally requested ALS authorization by ICEMA.
 - c. A signed copy (front and back) of the individual's current American Heart Association BLS Healthcare Provider or American Red Cross Professional

Rescuer CPR card. CPR cards that are obtained online must have hands on skills evaluation with an approved American Heart or Red Cross instructor.

- d. A signed copy (front and back) of the individual's current American Heart Advanced Cardiac Life Support Card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart instructor.
- e. Documentation of two (2) ICEMA approved Skills Day, one (1) during each year of accreditation, a minimum of six (6) months apart.
- f. Documentation of six (6) hours of field care audits obtained within the ICEMA region.

Effective January 1, 2012, failure to meet items (e) and (f) above will result in penalties as outlined in ICEMA Protocol Reference #5090- ICEMA Fee Schedule and still complete the requirements prior to reverification.

- g. Documentation of two (2) consecutive ICEMA Annual Review classes (ARC), one during each year of accreditation.

NOTE: Individuals accredited less than six (6) months must submit a new application and a current state license.

Individuals accredited more than six (6) months but less than one (1) year must submit a new application, items a-d above and complete one half of each educational requirement.

Individuals accredited more than one (1) year must complete all requirements.

Accreditation exam does not replace or fulfill the requirement for Skills Days or Field Care Audits. These must be completed prior to reverification.

- 4. Individuals without documentation of two (2) consecutive ARC classes must pay testing fee and penalties as set by ICEMA and pass the ICEMA accreditation exam with a score of eighty percent (80%).
- 5. A candidate who fails to pass the ICEMA accreditation exam on the first attempt will have to pay the ICEMA approved fee and re-take the exam with a passing score of 85%.

6. An individual who fails to pass the ICEMA accreditation exam on the second attempt will have to pay the ICEMA approved fee and provide documentation of eight (8) hours of remedial training in relation to ICEMA protocols, policies and procedures given by their EMS/QI Coordinator and pass the ICEMA exam with a passing score of 85%.
7. If the candidate fails to pass the ICEMA accreditation exam on the third attempt, the candidate will be ineligible for accreditation for a period of six (6) months at which time candidate must reapply and successfully complete all initial accreditation requirements.